



कार्यालय मुख्य आयुक्त
OFFICE OF THE CHIEF COMMISSIONER
सी.जी.एस.टी., केन्द्रीय उत्पाद शुल्क एवं सीमा शुल्क, भोपाल ज़ोन
C.G.S.T., CENTRAL EXCISE & CUSTOMS, BHOPAL ZONE
35-C, जी.एस.टी. भवन, प्रशासनिक क्षेत्र, अरेरा हिल्स, भोपाल
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C.No.II(03)06/CCU/BZ/2019

Bhopal, 04.04.2019

To
Chief Commissioner,
Customs, CGST & Central Excise,
Nagpur Zone.

The Pr. Commissioner/Commissioner
CGST & Central Excise,
Bhopal/Indore/Raipur/Jabalpur/Ujjain
Audit-Bhopal/Audit-Indore/Audit-Raipur/Indore-Customs.

Sir,

Subject:-Inter Commissionerate transfer Policy for Group 'B' Gazetted and non
Gazetted officers- reg.

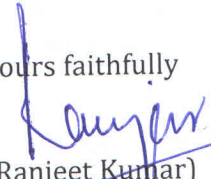
The Staff Associations have requested for revisiting the Inter Commissionerate Transfer policy for Group 'B' Gazetted and non Gazetted officers (Inspectors/Superintendents) issued vide letter F.No. II(39)08/CCO/BZ/Inter.Commr/2014/ dated 13.04.2018 and accordingly a Committee was formed to look into it. The suggestions from the respective Staff Associations and the recommendations of the Commissionerates were considered by the Committee and after deliberations, the Committee submitted its report 28.03.2019. On the basis of recommendations of the Committee, the Zonal ICT Policy has been formulated and enclosed for information and necessary action. Inter Commissionerate Transfer policy has also been uploaded to CCO, Bhopa's official website at www.ccobz.gov.in.

2. It is requested to circulate the said Inter Commissionerate Transfer policy amongst all the recognized staff associations of Group 'B' Gazetted and Non-Gazetted.

3. This is issued with the approval of Chief Commissioner, Customs, CGST & Central Excise, Bhopal Zone, Bhopal.

4. Hindi version follows.

Yours faithfully


(Ranjeet Kumar)

Additional Commissioner (CCO)

4.4.19



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INTER-COMMISSIONERATE TRANSFER POLICY

In order to ensure transparency, objectivity and clarity in the transfers, in supersession of all previous ICT policies, the following policy is formulated based on the representations of staff associations and recommendation of Commissionerates and shall be followed for Inter Commissionerate Transfer & posting in respect of Superintendents/Inspectors of Bhopal Zone with immediate effect:

- i. The maximum period of stay in a Commissionerate shall be 8 years. Thereafter he/she will be liable for Inter Commissionerate Transfer.
- ii. In case of transfer on ICT on completion of station tenure of 8 years at a Commissionerate, an officer will be repatriated only after completion of 660 days. The 660 days will be counted from the date of joining in the Commissionerate. For counting the 660 days, the leave availed by an officer during this period shall not exceed 60 (except CL & RH) days. If exceeded, the period of stay in that Commissionerate will be extended to the extent of such leave.
- iii. On promotion, the officer will be transferred out of his/her parent Commissionerate. The repatriation of officers transferred on promotion shall also be regulated as described in point (ii) above.
- iv. The tenure of an officer in a sensitive charge/post, shall not exceed a period of two years. In exceptional circumstances, with the prior approval of Chief Commissioner, the tenure may be extended by one year and in any case not beyond that.
- v. Posting at DGGI, DRI, SEZ and ED and other Directorates on rotation/deputation will be treated as posting in respective station.
- vi. The postings on loan/rotation to directorates like DGGI/DRI/NACIN and other Directorates shall be for a period of 2 years. The transfer on deputation to DGGI/DRI/NACIN and other Directorates shall be for a period of 3 years. An extension beyond this shall be with the prior approval of Chief Commissioner in exceptional case. In any case, the deputation period shall not exceed 5 years.
- vii. The officers who are posted in DGGI/DRI/NACIN and other Directorates on deputation, rotation/loan basis shall not be allowed deputation before they complete 3 years of cooling off period.
- viii. Cooling off period of 3 years shall also be applicable to officers repatriated from SEZ.
- ix. For counting the tenure of 8 years, the tenure in CCO and NACIN up to maximum period of 2 years (irrespective of longer stay) shall not be counted.

- x. Posting of officers in Audit Circles will be done by the concerned Commissionerate in consideration of the history of posting.
- xi. As far as possible, the following cases can be considered for retention/repatriation on request supported by documentary evidence:
- (a) Cases of extreme compassionate grounds such as life threatening self-illness or dependent's illness.
 - (b) Children studying in Class X/XII in the academic year in which promotion/ICT is due.
 - (c) Officers having less than 3 year of service to superannuation shall be kept out of the routine transfer exercise.
 - (d) In case of spouse working in Central /State Government Offices/PSUs, subject to the condition that his/her spouse is in non-transferable job.
 - (e) Single parent having children less than 18 years of age will be posted to his/her place of choice as far as possible.
 - (f) Differently abled persons and the care givers of differently abled persons shall be kept out of the routine exercise of transfer.
- xii. The Cadre Controlling Authority may order transfers in deviation of the policy on account of exceptional / unforeseen circumstances or administrative grounds and for reasons to be recorded in writing. The jurisdictional Commissioners may have AGT policy for the transfer of officers within the Commissionerate. However, it is suggested that the principles followed in the Inter-Commissionerate Transfer Policy, should be made applicable in AGT also.


(Ranjeet Kumar) 4.4.19
Additional Commissioner (CCO)